



# महाबोधि महाविद्यालय, नालन्दा

## MAHABODHI MAHAVIDYALAYA, NALANDA

At + P.O.- Nalanda, Dist.- Nalanda (BIHAR)- 803111

पाटलिपुत्र विश्वविद्यालय, पटना एवं बिहार सरकार से स्थायी सम्बन्धन प्राप्त

यू.जी.सी. से 2(I) तथा 12(II) खंड से नियमित (Registration in 2(I) & 12(II) Section of UGC)

College Code : 415

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### Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 09

Date: 29th September 2021

Time: 11:00 A.M.

Venue: IQAC Chamber, Mahabodhi Mahavidyalaya, Nalanda

Chairperson: Dr. Arvind Kumar, Principal

Coordinator: Dr. Ramashish Prasad, Assistant Professor, Department of Mathematics

#### Preamble:

The 9th meeting of the Internal Quality Assurance Cell (IQAC) of Mahabodhi Mahavidyalaya was held on 29th September 2021 (Wednesday) at 11:00 A.M. in the IQAC Chamber. The meeting was convened by IQAC Coordinator Dr. Ramashish Prasad and was presided over by Principal Dr. Arvind Kumar, the Chairperson of IQAC. The meeting aimed to discuss quality enhancement initiatives and institutional progress.

#### Members Present:

Name	Designation	Role	Signature
Dr. Arvind Kumar	Principal	Chairperson	
Shri Rajendra Prasad	Secretary, Governing Body	Member	
Shri Sanjay Kumar	Sub-Divisional Officer, Rajgir	Management Representative	
Mr. Farid Rahman	IT Administrator	Contractual Member	
Ranjit Kumar	Teacher, Bindih High School	Alumni Representative	
Dr. Anjula Sinha	Assistant Professor, Home Science	Faculty Member	
Dr. Ramanuj Prasad	Assistant Professor, Commerce	Faculty Member	
Dr. Mithlesh Kumar	Assistant Professor, Physics	Faculty Member	
Dr. Mukesh Kumar	Assistant Professor, Chemistry	NAAC Co-Coordinator	
Dr. Ramashish Prasad	Assistant Professor, Mathematics	Coordinator, IQAC	

### Agenda Items:

1. Confirmation of last meeting
2. Analysis of NIRF-2021
3. Workshop/Seminar on Intellectual Property Rights (IPR)
4. Faculty Exchange/Student Exchange Program
5. On the Job Training
6. Alumni Meeting/Contribution
7. Faculty Development and Administrative Training Programs
8. Academic Audit
9. Administrative Audit
10. Other Issues (Seminars, Placements, Cultural Events, New Course Affiliation, Feedback, MoUs)

### Discussions and Resolutions:

1. **Confirmation of Previous Meeting:**  
The IQAC Coordinator read the minutes of the previous meeting, which were unanimously approved by all members.
2. **NIRF-2021 Analysis:**  
The Principal informed that the college's application for NIRF ranking was rejected due to faculty shortages. A proposal to increase faculty strength will be forwarded to the Governing Body.
3. **IPR Workshop:**  
It was resolved to organize a workshop/seminar on Intellectual Property Rights. Required registration information will be gathered by the concerned committee.
4. **Faculty/Student Exchange Program:**  
The Principal was authorized to implement the Faculty and Student Exchange Programs by signing MoUs with nearby colleges. Faculty will engage in teaching activities at partner institutions.
5. **On the Job Training:**  
Due to lockdown, implementation was delayed. Post-lockdown, the Principal will coordinate with industrial institutions to provide training opportunities.
6. **E-content Development:**  
Teachers will continue to upload educational materials for students on e-platforms.
7. **Alumni Meeting and Contribution:**  
Before the Dussehra holidays, steps will be taken to open a new bank account for the Alumni Committee and promote fundraising activities among alumni.
8. **Professional Development and Administrative Training:**  
A Faculty Development Program (FDP) will be organized by December 2021, and a training session for non-teaching staff will also be conducted.
9. **Academic Audit:**  
The Academic Audit of the institution will be conducted by an external agency. Faculty members are required to submit documentation to the IQAC.
10. **Administrative Audit:**  
An external agency will also conduct the Administrative Audit of the institution.




#### 11. Other Resolutions:

- A National Seminar will be organized by November 2021 under the leadership of the Principal.
- A Webinar/Seminar on Research Methodology will be organized by October 2021.
- The Placement Cell will initiate student placement activities.
- The Cultural Committee will organize a Welcome and Farewell Program by 9th October 2021.
- The New Fee Structure (2021-24) was discussed and approved.
- Student Feedback Forms will be collected offline from the new academic session.
- Responsibility for signing new MoUs and initiating affiliation of Yoga and other Diploma Courses was assigned to designated coordinators.

#### Conclusion:

The meeting concluded with a vote of thanks offered by the Principal. The members appreciated the proactive decisions taken and resolved to implement the proposed actions effectively and timely.

#### Signatures:

  
**Dr. Ramashish Prasad**  
Coordinator, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

Coordinator IQAC  
Mahabodhi Mahavidyalaya, Nalanda  
Nalanda-803111

  
**Dr. Arvind Kumar**  
Principal & Chairperson, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

*Principal*  
Mahabodhi Mahavidyalaya, Nalanda  
Nalanda (Bihar) 803111