



महाबोधि महाविद्यालय, नालन्दा

MAHABODHI MAHAVIDYALAYA, NALANDA

At + P.O.- Nalanda, Dist.- Nalanda (BIHAR)- 803111

पाटलिपुत्र विश्वविद्यालय, पटना एवं बिहार सरकार से स्थायी सम्बन्धन प्राप्त

यू.जी.सी. से 2(I) तथा 12(B) खंड से नियमित (Registration in 2(I) & 12(B) Section of UGC)

College Code : 415

पत्रांक -

दिनांक / /

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 14

Date: 29th March 2023

Time: 2:30 P.M.

Venue: IQAC Chamber

Chairperson: Dr. Arvind Kumar, Principal

Coordinator: Dr. Ramashish Prasad, Assistant Professor, Department of Mathematics

Preamble:

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 29th March 2023 (Wednesday) at 2:30 P.M. in the IQAC Chamber. The meeting was convened by the IQAC Co-ordinator and presided over by the Principal-cum-Chairman of IQAC, Dr. Arvind Kumar. The following members were present and participated in the discussion of the listed agenda items.

Members Present:

| Name | Designation | Role | Signature |
|----------------------|-----------------------------------|---------------------------|-----------|
| Dr. Arvind Kumar | Principal | Chairperson | |
| Shri Rajendra Prasad | Secretary, Governing Body | Member | |
| SDO, Rajgir | Sub-Divisional Officer | Management Representative | |
| Mr. Farid Rahman | IT Administrator | Contractual Member | |
| Ranjit Kumar | Teacher, Bindih High School | Alumni Representative | |
| Dr. Anjula Sinha | Assistant Professor, Home Science | Faculty Member | |
| Dr. Ramanuj Prasad | Assistant Professor, Commerce | Faculty Member | |
| Dr. Mithlesh Kumar | Assistant Professor, Physics | Faculty Member | |
| Dr. Mukesh Kumar | Assistant Professor, Chemistry | NAAC Co-Coordinator | |
| Dr. Ramashish Prasad | Assistant Professor, Mathematics | IQAC Coordinator | |

Agenda & Resolutions:

1. Confirmation of the Last Meeting:

The minutes of the previous meeting were read by the Coordinator and unanimously approved by all members present.

2. Placement Service:

It was resolved to organize a placement drive in coordination with the District Employment Exchange, Nalanda, and private employers. The concerned teacher of the Placement Cell was assigned to follow up and finalize arrangements.

3. Discussion on Affiliation of New Courses:

Briefly mentioned; it was agreed to explore possibilities and initiate proposals for affiliating new skill-based and vocational courses.

4. Feedback Submission (Students, Parents, Teachers, Alumni, Employers):

All concerned stakeholders will be encouraged to submit feedback online. It was emphasized that for pass-out students, the submission of feedback will be mandatory before issuing CLC/NOC.

5. Project Work/Field Work/Internship:

It was decided to organize educational trips and field visits for students to enhance their practical knowledge through hands-on experience.

6. New M.O.U. for Faculty and Student Exchange Programmes:

Members agreed to extend existing MoUs and initiate new ones with nearby institutions to facilitate faculty and student exchange programs.

7. Capacity Building & Skill Enhancement of Students:

Ongoing initiatives will be continued and further skill-based training activities will be conducted to enhance employability and communication skills.

8. Sports and Cultural Programmes:

It was resolved to actively organize and encourage participation in intra- and inter-college sports and cultural events. The Sports Cell was advised to plan events accordingly.

9. Nomination of an Educationist to IQAC:

A suitable Educationist will be nominated as a member of IQAC to meet NAAC guidelines.

10. FDP & Administrative Training Programmes:

Teachers will be encouraged to participate in online and offline FDPs. A one-day in-house FDP and an Administrative Training session for non-teaching staff focusing on English communication and official correspondence will be organized.

11. Others:

- College By-Laws approved by the Governing Body were formally enacted.
- IQAC reviewed performance of functional cells. Some were found underperforming and were advised to improve.
- Attention is needed on certain SSR components like Student Profile, Teacher Profile, Alumni, and Student Participation.

Conclusion:

The meeting concluded with a vote of thanks by the Coordinator, Dr. Ramashish Prasad. All members resolved to ensure implementation of decisions with sincerity and timeliness.

Signatures:



Dr. Ramashish Prasad
Coordinator, IQAC
Mahabodhi Mahavidyalaya, Nalanda

Coordinator IQAC
Mahabodhi Mahavidyalaya, Nalanda
Nalanda-803111



Dr. Arvind Kumar
Principal & Chairperson, IQAC
Mahabodhi Mahavidyalaya, Nalanda

Principal
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