



# महाबोधि महाविद्यालय, नालन्दा

MAHABODHI MAHAVIDYALAYA, NALANDA

At + P.O.- Nalanda, Dist.- Nalanda (Bihar)- 803111

पाटलिपुत्र विश्वविद्यालय, पटना एवं बिहार सरकार से स्थायी सम्बन्धन प्राप्त

यू.जी.सी. से 2(I) तथा 12(B) खंड से नियमित (Registration in 2(I) & 12(B) Section of UGC)

College Code : 415

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## Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 13

Date: 13th December 2022

Time: 11:30 A.M.

Venue: IQAC Chamber

Chairperson:

Dr. Arvind Kumar, Principal

Coordinator:

Dr. Ramashish Prasad, Assistant Professor, Department of Mathematics

Members Present:

Name	Designation	Role	Signature
Dr. Arvind Kumar	Principal	Chairperson	
Shri Rajendra Prasad	Secretary, Governing Body	Member	
SDO, Rajgir	Sub-Divisional Officer	Management Representative	
Mr. Farid Rahman	IT Administrator	Contractual Member	
Ranjit Kumar	Teacher, Bindih High School	Alumni Representative	
Dr. Anjula Sinha	Assistant Professor, Home Science	Faculty Member	
Dr. Ramanuj Prasad	Assistant Professor, Commerce	Faculty Member	
Dr. Mithlesh Kumar	Assistant Professor, Physics	Faculty Member	
Dr. Mukesh Kumar	Assistant Professor, Chemistry	NAAC Co-Coordinator	
Dr. Ramashish Prasad	Assistant Professor, Mathematics	Coordinator, IQAC	

## **Agenda:**

1. Confirmation of Last Meeting
2. Placement Service
3. Career Counselling Programme
4. Add-on Course
5. Future Plan for 2023
6. Others

## **Discussion and Resolutions:**

### **Agenda 1: Confirmation of Last Meeting**

The Coordinator welcomed all members and read the minutes of the previous meeting. The minutes were confirmed and approved by all members.

### **Agenda 2: Placement Service**

The Placement Cell was instructed to coordinate with potential employers and arrange a placement drive on the college campus. Contacts with agencies and recruiters will be established to facilitate student employment.

### **Agenda 3: Career Counselling Programme**

The Career Counselling Cell was assigned the responsibility of organizing counselling sessions focused on competitive exams such as **BPSC, Railway, Banking, and Teaching**. Concerned faculty will prepare a schedule and invite experts.

### **Agenda 5: Add-on Course**

It was decided to explore and introduce **Add-on / Certificate Courses** in areas aligned with student interest and career needs. Teachers were advised to consult with the affiliating university and draft course proposals.

### **Agenda 6: Future Plan for 2023**

The following developmental activities were discussed for implementation in 2023:

- Smart Classrooms in all departments
- Beautification of Campus
- Enrichment of Library & Subscription of Journals
- Installation of Cemented Chairs for Student Seating

### **Agenda 7: Others**

No additional issues were raised. All resolutions were noted and actions to be monitored.

**Conclusion:**

The meeting concluded with a vote of thanks by Dr. Ramashish Prasad. All members appreciated the forward-looking initiatives and agreed to ensure timely implementation.

**Signatures:**



**Dr. Ramashish Prasad**  
*Coordinator, IQAC*  
Mahabodhi Mahavidyalaya, Nalanda

**Coordinator IQAC**  
**Mahabodhi Mahavidyalaya, Nalanda**  
**Nalanda-803111**



**Dr. Arvind Kumar**  
*Principal & Chairperson, IQAC*  
Mahabodhi Mahavidyalaya, Nalanda

**Principal**  
**Mahabodhi Mahavidyalaya**  
**Nalanda (Bihar)**