



# महाबोधि महाविद्यालय, नालन्दा

MAHABODHI MAHAVIDYALAYA, NALANDA

At + P.O.- Nalanda, Dist.- Nalanda (BIHAR)- 803111

पाटलिपुत्र विश्वविद्यालय, पटना एवं बिहार सरकार से स्थायी सम्बन्धन प्राप्त

यू.जी.सी. से 2(I) तथा 12(B) खंड से निर्वहित (Registration in 2(I) & 12(B) Section of UGC)

College Code : 415

पत्रांक -

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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report (ATR)


Based on Minutes of IQAC Meeting No. 04 held on 03/01/2020

Agenda Item	Decision Taken	Action Taken
1. Confirmation of Last Meeting	The proceedings of the previous meeting were read and found satisfactory; most decisions implemented, others in progress	Implementation status reviewed. Pending items identified for follow-up. Report updated in IQAC records
2. Updating of Cell Activities	All functional cells must update their activity files .	Instructions issued to all nodal officers. Most cells submitted updated files to the IQAC. Reminder sent to remaining cells with deadlines
3. Updating of Departmental Reports	Faculty were advised to update departmental registers routinely	All departments were directed to submit updated registers. Compliance reported from majority of departments. Remaining departments reminded via internal memo
4. Revision of Syllabus for Semester I (2018-21)	Syllabus to be revised and reviewed in preparation for the university exams	Faculty members conducted revision sessions. Departmental records reflect completion of syllabus and revision plans prior to exam form deadlines
5. Preparation of Question Bank	Teachers were instructed to prepare question banks with probable questions and discuss previous years' papers with students	Question banks compiled in most departments. Shared with students during revision classes. Previous year questions discussed in class and tutorials

### Conclusion:

The IQAC ensured timely follow-up and implementation of all major decisions from Meeting No. 04. Continuous coordination with departments and support units is in place to maintain NAAC readiness and promote academic quality standards.

Prepared by:



Dr. Ramashish Prasad  
Coordinator, IQAC

Mahabodhi Mahavidyalaya, Nalanda

Coordinator, IQAC  
Mahabodhi Mahavidyalaya, Nalanda  
Nalanda-803111

Approved by:



Dr. Arvind Kumar  
Principal & Chairperson, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

Principal

Mahabodhi Mahavidyalaya, Nalanda  
Nalanda (Bihar) 803111