



# महाबोधि महाविद्यालय, नालन्दा

MAHABODHI MAHAVIDYALAYA, NALANDA

At + P.O.- Nalanda, Dist.- Nalanda (BIHAR)- 803111

पाटलिपुत्र विश्वविद्यालय, पटना एवं बिहार सरकार से स्थायी सम्बन्धन प्राप्त

यू.जी.सी. से 2(I) तथा 12(B) खंड से नियंत्रित (Registration in 2(I) & 12(B) Section of UGC)

College Code : 415

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## Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 12

Date: 16th June 2022

Time: 11:30 A.M.

Venue: Principal's Chamber

Chairperson: Dr. Arvind Kumar, Principal

Coordinator: Dr. Ramashish Prasad, Assistant Professor, Department of Mathematics

### Members Present:

Name	Designation	Role	Signature
Dr. Arvind Kumar	Principal	Chairperson	
Shri Rajendra Prasad	Secretary, Governing Body	Member	
SDO, Rajgir	Sub-Divisional Officer	Management Representative	
Mr. Farid Rahman	IT Administrator	Contractual Member	
Ranjit Kumar	Teacher, Bindih High School	Alumni Representative	
Dr. Anjula Sinha	Assistant Professor, Home Science	Faculty Member	
Dr. Ramanuj Prasad	Assistant Professor, Commerce	Faculty Member	
Dr. Mithlesh Kumar	Assistant Professor, Physics	Faculty Member	
Dr. Mukesh Kumar	Assistant Professor, Chemistry	NAAC Co-Coordinator	
Dr. Ramashish Prasad	Assistant Professor, Mathematics	Coordinator, IQAC	

## Agenda:

1. Confirmation of last meeting
2. Preparation of students and institutional arrangement as per NEP 2020
3. Restructuring of Alumni Committee
4. Preparation of Annual Report for teaching and non-teaching staff
5. Analysis of Employer, Teacher, Student, Parent, and Alumni feedback
6. Enhancement of soft skills, language, communication, ICT, and life skills
7. [Omitted from original numbering]
8. Major contribution of IQAC in 2021-22 and future plan for 2022-23
9. Review of placement and support in career services
10. Other matters

## Discussion and Resolutions:

- **Agenda 1: Confirmation of Last Meeting**  
IQAC Coordinator welcomed members and read the proceedings of the previous meeting. It was reviewed and unanimously confirmed.
- **Agenda 2: NEP 2020 Implementation**  
Members discussed NEP 2020 reforms. Teachers were encouraged to familiarize themselves with curriculum restructuring, vocational integration, and credit-based 4-year UG programmes. Infrastructure development and readiness were emphasized.
- **Agenda 3: Alumni Committee Restructuring**  
Some inactive members of the Alumni Association will be replaced. A new structure will be suggested after consulting faculty.
- **Agenda 4: Annual Report Preparation**  
A draft of annual report on teaching and non-teaching staff performance was reviewed. Emphasis was placed on both qualitative and quantitative data.
- **Agenda 5: Feedback Analysis**  
Website-based feedback summaries were reviewed. The Internal Grievance Cell was instructed to prepare an Action Taken Report (ATR). Feedback systems will be further strengthened.
- **Agenda 6: Life and ICT Skills Enhancement**  
The college is preparing to introduce NEP-linked courses including yoga, hygiene, ICT, and communication skill modules. Infrastructure and human resources are being aligned accordingly.
- **Agenda 8: IQAC Achievements & Future Plans (2022-23)**  
IQAC reviewed past achievements and proposed new goals including launching:
  - Literary Club, Geography Club
  - New vocational courses
  - Entrepreneurship and skill development centres
- **Agenda 9: Career Support and Placement**  
Career Counseling and Placement Drives to be conducted. The concerned cell was directed to plan events and identify potential recruiters.




- **Agenda 10: Other Matters**

- All faculty members were asked to upload 50 teaching resources (e.g., PPTs, videos) to the college website by June 30, 2022.

**Conclusion:**

The meeting concluded with a vote of thanks offered by Principal Dr. Arvind Kumar. Members acknowledged the resolutions and pledged timely implementation.

**Signatures:**



**Dr. Ramashish Prasad**  
*Coordinator, IQAC*  
Mahabodhi Mahavidyalaya, Nalanda  
**Coordinator IQAC**  
**Mahabodhi Mahavidyalaya, Nalanda**  
**Nalanda-803111**



**Dr. Arvind Kumar**  
*Principal & Chairperson, IQAC*  
Mahabodhi Mahavidyalaya, Nalanda  
**Principal**  
Mahabodhi Mahavidyalaya, Nalanda  
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