



# महाबोधि महाविद्यालय, नालन्दा

MAHABODHI MAHAVIDYALAYA, NALANDA

At + P.O.- Nalanda, Dist.- Nalanda (BIHAR)- 803111

पाटलिपुत्र विश्वविद्यालय, पटना एवं बिहार सरकार से स्थायी सम्बन्धन प्राप्त

यू.जी.सी. से 2(1) तथा 12(B) खंड से निर्बंधित (Registration in 2(1) & 12(B) Section of UGC)

College Code : 415

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## Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 02

Date: 05/12/2017

Time: 12:25 P.M

Venue: Principal's Chamber

Chairperson:

Dr. Arvind Kumar, Principal, Mahabodhi Mahavidyalaya, Nalanda

Agenda:

1. Confirmation of the previous meeting's minutes
2. Proposal for Solar Energy, Rain Water Harvesting, and Vermi Composting
3. Collection of individual faculty profiles and encouragement for research publications
4. Review and implementation of new Quality Indicator Framework (Q.I.F.)
5. Preparation of Teaching Plans/Lesson Plans
6. Purchase of advanced reference books
7. Preparation of Academic Calendar
8. Proposal to organize a seminar on "Best Practices in Higher Education"
9. Discussion on making the campus Wi-Fi enabled
10. Any other matter with the permission of the Chair

## Proceedings & Decisions Taken:


1. **Confirmation of Previous Minutes:**  
The minutes of the previous IQAC meeting (dated 30/06/2017) were read by the IQAC Coordinator, **Dr. Ramashish Prasad**, and unanimously confirmed by all members present.
2. **Proposal for Solar Energy, Rain Water Harvesting, and Vermi Composting:**
  - o Cost estimates for installing solar panels were collected from various vendors. The proposal was kept under consideration and will be finalized in the next meeting, subject to fund availability.
  - o It was decided to implement rain water harvesting and vermi composting systems on the college campus as environmentally sustainable practices.
3. **Faculty Profiles and Research Publications:**
  - o It was decided to collect individual academic profiles of all faculty members.
  - o Faculty were encouraged to undertake research and publish their work in reputed journals. The IQAC will facilitate necessary support and guidance.

4. **New Quality Indicator Framework (Q.I.F.):**
  - o The Coordinator presented the revised NAAC Assessment and Accreditation Framework, based on:
    - Draft Guidelines released by NAAC (June 2017)
    - Manual for Affiliated Colleges (Effective July 2017)
  - o Members were advised to align their departmental activities and documentation with the new Q.I.F. requirements.
5. **Preparation of Teaching Plan/Lesson Plan:**
  - o All faculty members were instructed to prepare Teaching Plans and Lesson Plans before the commencement of each academic session. These documents will be maintained in departmental records and submitted to IQAC.
6. **Purchase of Advanced Reference Books:**
  - o A proposal was approved to purchase advanced reference books across all disciplines. Heads of Departments (HoDs) will submit a list of required books.
7. **Preparation of Academic Calendar:**
  - o It was decided that an Academic Calendar will be drafted for the upcoming session in consultation with faculty members, taking into account university schedules, examinations, and internal events.
8. **Seminar on "Best Practices in Higher Education":**
  - o A seminar titled "Best Practices in Higher Education" was proposed and unanimously approved. IQAC will initiate planning, budgeting, and speaker invitations. Tentative schedule to be discussed in the next meeting.
9. **Wi-Fi Campus Proposal:**
  - o Members discussed the need for a Wi-Fi-enabled campus to enhance ICT-based learning. A feasibility study and cost estimate will be prepared for implementation in a phased manner.
10. **Other Matters:**
  - No additional matters were raised during the meeting.


#### Conclusion:

The Chairperson, Dr. Arvind Kumar, thanked all members for their active participation and constructive suggestions. The meeting concluded with a shared commitment to implement the proposed initiatives and continuously enhance institutional quality standards.

Signatures:

  
Dr. Ramashish Prasad  
Coordinator, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

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Dr. Arvind Kumar  
Principal & Chairperson, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

Principal  
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